

PERSONNEL &  
STAFF DEVELOPMENT  
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# Lac La Ronge Indian Band

## EMPLOYMENT OPPORTUNITY

Lac La Ronge Indian Band's Education, Training & Employment Branch is now accepting applications for the following full-time position based out of the Jonas Roberts Memorial Community Centre (JRMCC):

### RECREATION WORKER

The purpose of the position is to assist in the development, implementation, and coordination of programs and functions related to sports and recreation. This position reports to the Recreation Facility and Program Manager.

The suitable candidate will be able to perform the following duties:

- Responsible for planning, organizing and coordinating sports and recreation events for elders, adults, and youth on an on-going basis;
- Responsible for planning, organizing, and coordinating events using weekly, monthly and yearly programming plans;
- Develop and implement a communications plan or public relations strategy that increases community awareness of sports and recreation events and opportunities;
- Teach and apply principles, practices, and techniques of the sport or recreational activity to be taught.

The suitable candidate will possess the following qualifications:

- Certificate in the Recreation field or related;
- Proven record of organizing, planning and budgeting;
- Candidates will be required to perform demonstrational teaching through leading, instructing and performing sports and recreation activities;
- Hold a valid First Aid/CPR certificate or be willing to obtain one in a timely fashion;
- Have a valid class 5 driver's license and access to a reliable vehicle is preferred;
- Hold at least Level I coaching certificate or be willing to obtain one in a timely fashion;
- Be willing to work assigned flexible hours (including evenings and weekends) as required;
- Previous experience as a participant in organized sports, recreation and cultural activities is preferred;
- Candidates who are hands-on, lead a healthy lifestyle and are physically active are encouraged to apply.

Permanent LLRIB employees are entitled to a complete benefits (pension and insurance) package, northern living allowance, housing allowance and relocation allowances, where applicable. LLRIB employees also receive service recognition awards.

**Deadline for application: 4:00 pm, March 12, 2010**

Submit updated **cover letter**, **resume** including three (3) **professional references** (excluding Chief and/or Councillors, please do not include Personal References) to:

Deborah Charles, Human Resource Clerk  
Personnel & Staff Development  
Box 480 La Ronge, Saskatchewan SOJ 1L0  
Phone: (306) 425-2183 Ext. 311  
Fax: (306) 425-5559  
E-mail: [dcharles@llrib.ca](mailto:dcharles@llrib.ca)

***LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to submit both a criminal record check and child abuse record check as a condition of employment. Please be advised applications received without the proper documentation may not be considered. Telephone interviews will not be granted.***

For more details on **job requirements** and **qualifications**, check the on-line advertisements at [www.llrib.ca](http://www.llrib.ca) (click on HR/Employment" link or [www.saskjobs.ca](http://www.saskjobs.ca) (type in "La Ronge" in location dialog box).